

## **Aviation Administration and Financial Management Training**

**Duration**: 7 working days

## **Objective**

Provide knowledge in general aviation administration which will initiate perspective view of aviation industry.

## **Course Content:**

- Civil Aviation general administration
- Aviation Economic and Financial Management
- Airport Revenue Generation (Aero-Non Aero)
- AEROTHAI's Organization Structure and Staff Management
- AEROTHAI's Accounting, Budgeting and Revenue Collection
  System/Billing system
- AEROTHAI's Strategic plan/ Business plan
- Developing & Interpreting Key Performance Indicators
- Basic Human Factors of Administrative Staff
- Familiarization (Airport or ATC Tower Visit)

Language of instruction: English

## **Target Audience**

- Junior level staff currently working in the aviation industry